

# Legal Recruitment

Division of Regional Affairs Buffalo Regional Office Assistant Attorney General Reference No. BUF AAG 3589

#### Application Deadline is July 7, 2023

The Office of the New York State Attorney General (OAG) is seeking an experienced litigator to serve in the <u>Buffalo</u> Regional Office. The Regional Office represents the State, its agencies and officers in a wide range of federal and state court litigation, as well as handles consumer, charities and social and economic justice matters.

Applicants must have a **minimum of three (3) years of litigation experience**, preferably including experience in federal courts. Applicants must be capable of handling all phases of an investigation and litigation, from commencement through trial, and must have strong writing, analytical, organizational, negotiation and supervisory skills. Familiarity with the Court of Claims and/or Mental Hygiene Law is also a plus.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please click here. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including



# OAG Employment Opportunities

Please click one of the buttons below to view the jobs that are available for the indicated position type.

## **Attorneys**

## **Investigators**

Other Professional & Legal Support Positions

#### **Law Students**

Undergraduate & Graduate Students

Fellowship & Volunteer Attorney Opportunities

telecommuting (up to two days per week) and alternative work schedules.

**How To Apply** 

**Applications must be submitted online.** To apply, please click on the following link: **BUF\_AAG\_3589** 

To ensure consideration, applications must be received by close of business on July 7, 2023.

Applicants must be prepared to submit a complete application consisting of the following:

- Cover Letter
  - You may address to Legal Recruitment.
  - Indicate why you are interested in this position and what makes you a strong candidate.
- Resume
- Legal Writing Sample
- List of three (3) references
  - Only submit professional references, supervisory references are preferred.
  - Indicate the nature and duration of your relationship to each reference.
  - Include contact information and email addresses for each reference.
  - Please note, your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at <a href="mailto:recruitment@ag.ny.gov">recruitment@ag.ny.gov</a> or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.



